

### **Document Submission – From Outside of the USA**

Thank-you for your online application! In order to complete your application you will need to fill out this form, email it, print and then fax it, or mail it with a copy of your:

- Passport
- Bank statement
- Official transcripts
- TOEFL/IELTS if requesting to join the College Major program. Students who are taking International English do not need this step.

Students will receive their I-20 via DHL once all materials are received and approved. We send all international mail via DHL and therefore require a physical address, not a PO Box. Please include your postal code as well.

Once you have completed this form and have all documents above please choose one and only one method to send your documents via fax, email, or mail to:

- Fax to **541-463-4152**
- Mail it to International Programs, Attn: Jane Marshall, Lane Community College, 4000 East 30th Avenue, Eugene OR, 97405, USA.
- Email: [internationaladmissions@lanecc.edu](mailto:internationaladmissions@lanecc.edu)

**Step 1:** What is your L#? (Please skip this step if you do not have an L#.)

**Step 2:** What is your first name?

**Step 3:** What is your last (family) name?

**Step 4:** What is your email address?

**Step 5:** What is your current mailing address? (Your I-20 will be sent by DHL, so this must be a physical address, not a PO Box. Please include you postal code.)

**Step 6:** What is your current phone number? (Required for DHL delivery.)

**Step 7:** Do you have additional dependents?

Yes                      No

**7a)** If yes, then please use the box below to enter the first and last name of **each** additional dependent. For **each** additional dependent, please indicate whether he or she is best described as a spouse (husband/wife) or a child that is under 18 years old.

**Step 8:** Do you wish to take International English?

Yes                      No

**8a)** If no, please include an Official TOEFL 53 ibt or a 5.5 IELTS score when you submit this fillable form.

**Step 9:** What major would you like to have listed on your I-20?

**Step 10: How long do you want to study at Lane?**

- 1 Term (3 months)
- 2 Terms (6 months)
- 1 Academic year (9 months)
- Until I complete an Associate's degree (2 years)
- English Program and Associates degree (3 years)

**Step 11: Who will provide your financial certification?**

- Personal Savings
- Family Member
- Sponsor
- Scholarship

**Step 12: Please enter the name on the bank statement and/or the organization that is providing the sponsorship/scholarship letter.**

**Step 13: Please review the following statements.**

- 1) I will have sufficient funds available to pay all of my necessary expenses as indicated in this form and will also be able to pay for travel from and to my home country.
- 2) I understand that Lane Community College does not provide financial assistance for international students and that the U.S. Department of Immigration does not permit international students to work, except under unusual circumstances.
- 3) I understand that for each additional dependent, I must have an additional \$3,000 United States Dollars.

I hereby certify that I understand and agree with the cost statements (**Step 13: 1, 2, 3**) listed above.

Yes, I agree with the cost statements listed above.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_